



Overall purpose of the post:

- Working with the Curriculum Leaders to ensure the delivery of the curriculum to the highest possible standard.
- Deliver exciting and innovative lessons across all ages and abilities.
- Support the stated aims of the School as given in the Staff Handbook and School Development Plan.
- To assist in the development of appropriate syllabuses, resources, schemes of learning, marking policies and teaching strategies in the subject area.
- Operate within all school policies.
- Carry out a share of school duties and extracurricular activities, including games where appropriate.

Responsibilities and accountabilities

- To be immediately responsible for the processes of identification, assessment, recording and reporting for the students in their charge.
- To assess students' work frequently in line with departmental and school policy and use the results to inform future planning, teaching and curricular development.
- To be familiar with school assessment and reporting procedures and to prepare and present informative, helpful and accurate reports to parents.
- To monitor unexplained absences or patterns of absence; which should be reported immediately to the academic achievement leaders.
- Be prepared to support the delivery of the L2 Cambridge National and L3 Cambridge Technical Digital Media and Information Technology qualifications.
- To have working knowledge of Adobe CC software for film, TV, radio, web, app and animation production.
- To contribute to the subject area's Curriculum Improvement Plan by consistently teaching quality lessons.
- Be prepared to support the development of employer-led project learning within the Creative and Digital Technologies area.
- To contribute and deliver school enrichment activities
- To attend all appropriate meetings.
- To plan and prepare courses and lessons.
- To contribute to the whole Academy planning activities.

- To keep abreast of relevant curricular and educational developments
- Commitment to regular and high-quality assessment and feedback
- To manage student learning through effective teaching in accordance with department schemes of work and policies
- To use a variety of methods and approaches which differentiate and stimulate to match curricular objectives and the range of student needs and ensure equal opportunity for all students
- To set and mark regularly, (in accordance with the school's assessment and marking policy), to consolidate and extend learning and to encourage students to take responsibility for their own learning
- To work effectively as a member of the department to improve the quality of teaching and learning
- To set high expectations for all students, to deepen their knowledge and understanding and to maximise their achievement
- To use positive management of behaviour in an environment of mutual respect that allows students to feel safe and secure and promotes their self-esteem
- To support individual students and groups of students through attendance of such events as major extracurricular events

Professional Standards & Development

- To be a role model to students through personal presentation, dress and professional conduct.
- To arrive in class, on or before the start of the lesson, and to begin and end lessons on time.
- To cover for absent colleagues as required and to assist with examination invigilation as requested.
- To co-operate with the employer in all matters concerning Health and Safety and specifically to take reasonable care of their own Health & Safety, and that of any other persons who may be affected by their acts or omissions at work.
- To be familiar with the school handbook and support all the school's policies.
- To establish effective working relationships with professional colleagues and associate staff.
- To strive for personal and professional development through active involvement in the school's appraisal system and performance management procedures.
- To liaise effectively with parents and with other agencies with responsibility for students' education and welfare.
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- To undertake any reasonable task as directed by the Head or Senior Leader.
- To be familiar with and implement the relevant requirements of the current SEN Code of Practice.
- To be familiar with Education Health Care Plans.
- To consider the needs of all students within lessons (and to implement specialist advice) especially those who: have SEN; are gifted and talented; are not yet fluent in English.

Others

- An educational philosophy that values equal opportunities and the importance of the individual.
- A willingness to be self-evaluative and a desire for self-improvement.
- A positive approach and the belief that all young people can achieve, despite their ability.
- Flexibility.
- A desire to be a highly effective educationalist who is prepared to invest in themselves.

These duties and responsibilities should be regarded as neither exhaustive nor exclusive, as the postholder may be required to undertake other reasonably determined duties and responsibilities commensurate with the grading of the post, without changing the general character of the post. Dependant on need, you may be deployed across the Trust

The School is committed to safeguarding children and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to an enhanced Disclosure & Barring check along with other relevant employment checks